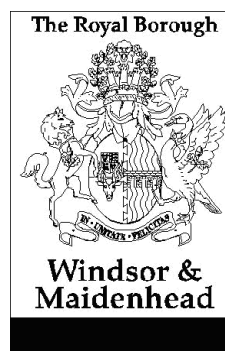


Report for: ACTION



<b>Contains Confidential or Exempt Information</b>	NO - Part I
<b>Title</b>	Neighbourhood Participatory Budget Scheme – February 2016 voting round
<b>Responsible Officer(s)</b>	Russell O’Keefe, Strategic Director of Corporate and Community Services
<b>Contact officer, job title and phone number</b>	David Scott, Head of Governance, Partnerships, Performance & Policy 01628 796748
<b>Member reporting</b>	Cllr Claire Stretton, Principal Member for Culture and Communities
<b>For Consideration By</b>	Cabinet Participatory Budgeting Sub Committee (CPBSC)
<b>Date to be Considered</b>	18 February 2016
<b>Implementation Date if Not Called In</b>	Immediately
<b>Affected Wards</b>	All

### REPORT SUMMARY

1. This report sets out the results of the Neighbourhood Participatory Budget (PB) scheme for projects voted for by the public during December 2015, January and early February 2016.
2. It recommends that Members award up to £2,000 to one or more of the projects based on public voting and match funding as they consider appropriate. This is the fifth round of voting for the 2015/16 financial year.
3. Although there is no dedicated match funding provision within the budget, Members have the option to allocate match funding from the budget should they choose to do so. In order to qualify for this award the project would need to demonstrate effort and/or success in securing funding from outside the Council.
4. There is currently £9,242.44 remaining in the budget to fund winning projects in this round of voting and the 6<sup>th</sup> voting round in April.
5. These recommendations are being made to ensure the Council delivers on its Participatory Budgeting commitments.

### If recommendations are adopted, how will residents benefit?

Benefits to residents and reasons why they will benefit	Dates by which residents can expect to notice a difference
Residents are offered the opportunity to determine where small amounts of Council funding is spent to benefit their local communities in areas and on issues which are important to them.	Immediately

## 1. DETAILS OF RECOMMENDATIONS

**RECOMMENDATION: That the Cabinet Participatory Budgeting Sub Committee:**

- I. Allocate neighbourhood budget funds as they deem appropriate based on the results of the public voting, up to £2,000 per project.**
- II. Consider awarding funds to a project (or projects) which have demonstrated the highest level of match funding in their bid.**

## 2. REASON FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 The full breakdown of votes cast for the individual projects participating in the scheme during December 2015, January and early February 2016 can be found in Appendix A.
- 2.2 2 new projects (Refurbishment of Sunninghill Guide Hut and Children's FunFest) were submitted, and 10 projects were carried forward from the previous voting round. A summary of all 12 projects together with details on funding amounts requested (including any match funding) is attached at Appendix B.
- 2.3 The projects with the highest number of votes were:
  - Family Friends - to provide short term support to parents with children aged 0 to 13 years who are going through difficult times, with a total of 475 votes. They have also requested up to £2,056.30 match funding.
  - Refurbishment of Sunninghill Guide Hut, with a total of 181 votes. They have also requested up to £2,000 match funding.
  - Children's FunFest for those with disabilities and learning difficulties, with 103 votes. They have also requested up to £1,000 match funding.
- 2.4 Although it is made clear to projects - when submitting an application - that votes are invited from 'RBWM residents' and all voters are required to submit a post code, votes continue to be received from out-of-borough residents (in this round a total of 22% were received - 7% fewer than the last voting round).
- 2.5 The project that received the most out-of-borough votes was Family Friends, which drew 77 (16%) out of Borough votes from its total of 475 votes. This was followed by Children's FunFest, which received 41 (40%) out of borough votes from its total of 103 votes. Individuals are able to cast votes for more than one project.
- 2.6 The number of individuals who cast a vote in the current round was 981. The total number of votes cast was 1252. This is an increase from the last round by 301 and 352 votes respectively.
- 2.7 As per previous voting rounds, the Council has made specific efforts to raise awareness and encourage participation. An email with a link to the voting page along with a follow up reminder was sent to 1000+ residents who submitted contact details through the budget consultation process and participating organisations were again advised how to promote voting for their project.
- 2.8 A marketing strategy has been devised to give this project publicity amongst the residents for voting as well as to encourage projects to join and take part. The

Performance Team has also been working to encourage additional projects. This includes the use of social media specifically Facebook and Twitter, signposting groups, who approach the Council for grants and other financial assistance, back to the PB scheme and regular canvassing of Parish Councils and community groups who are part of the One Borough Partnership. The Council is also able to publicise the scheme and encourage additional projects through the marketing channels available via Greenredeem.

- 2.9 Two new projects have so far been nominated for the next round of voting, which is the 6<sup>th</sup> and final round in the 2015/2016 financial year.
- 2.10 Five of the 12 projects in the current round of voting have identified or anticipate other funding or support and have bid for a matched funding award.
- 2.11 No projects received less than 2% of the vote.

Option	Comments
Award up to £2000 to one or more of the projects and match funding as considered appropriate.	This is the 5 <sup>th</sup> round of voting for 2015/16. There is £9,242.44 remaining in the budget. There has been no money allocated as match funding - although Members have the option to allocate match funding from the main pot.

### 3. KEY IMPLICATIONS

Defined Outcomes	Unmet	Met	Exceeded	Significantly Exceeded	Date they should be delivered by
No. of projects awarded funding per round through the PB scheme	0	1 - 2	3 - 4	>4	31 March 2016
% increase in no. of eligible projects participating in the PB scheme 2015/16	0	1-5	6-15	>15	April 2016

### 4. FINANCIAL DETAILS

#### Financial impact on the budget

	2015/16	2016/17	2017/18
	Revenue £32,250	Revenue £'000	Revenue £'000
Allocated	£23,007.56	£0	£0

## 5. LEGAL IMPLICATIONS

5.1 None

## 6. VALUE FOR MONEY

6.1 Participatory Budgeting (PB) allows residents to influence how funding is allocated; ensuring the budget is spent to benefit their local communities in areas and on issues which are important to them. Voting is conducted online to minimise bureaucracy and cost.

## 7. SUSTAINABILITY IMPACT APPRAISAL

7.1 None.

## 8. RISK MANAGEMENT

Risks	Uncontrolled Risk	Controls	Controlled Risk
1. Lack of voting to the online survey and a consequent failure to have enough resident contribution to the PB initiative.	Medium	<ul style="list-style-type: none"><li>• Ensure that each project is aware that they are responsible for their own marketing to ensure they receive enough votes to be awarded funds.</li><li>• RBWM marketing of the scheme highlighting the positive elements to the community.</li></ul>	Low
2. Insufficient choice is offered to residents to vote on/ donate their points to	Medium	<ul style="list-style-type: none"><li>• Regular review of schemes being added, with marketing assistance to ensure that under-represented areas or projects in the community have an equal opportunity at attracting votes.</li></ul>	Low

## 9. LINKS TO STRATEGIC OBJECTIVES

9.1 If adopted, these recommendations will support the following strategic objectives:

Residents First

- Support Children and Young People
- Encourage Healthy People and Lifestyles
- Improve the Environment, Economy and Transport
- Work for safer and stronger communities

Value for Money

- Deliver Economic Services
- Invest in the future

Delivering Together

- Enhanced Customer Services
- Deliver Effective Services
- Strengthen Partnerships

Equipping Ourselves for the Future

- Changing Our Culture

**10. EQUALITIES, HUMAN RIGHTS AND COMMUNITY COHESION**

10.1 None

**11. STAFFING/WORKFORCE AND ACCOMMODATION IMPLICATIONS**

11.1 None

**12. PROPERTY AND ASSETS**

12.1 None

**13. ANY OTHER IMPLICATIONS**

13.1 None

**14. CONSULTATION**

14.1 None

**15. TIMETABLE FOR IMPLEMENTATION**

<b>Date</b>	<b>Details</b>
19/02/2016	Following approval, arrangements will be made to send the funding to the successful projects immediately.

**16. APPENDICES**

16.1 Appendix A – Graphical representation of voting  
Appendix B –Summary of projects and funding requested

**17. BACKGROUND INFORMATION**

17.1 None

**18. CONSULTATION (MANDATORY)**

<b>Name of consultee</b>	<b>Post held and Department</b>	<b>Date sent</b>	<b>Date received</b>	<b>See comments in paragraph:</b>
<b>Internal</b>				
David Scott	Head of Governance, Partnerships, Performance and Policy	15/02/16	15/02/16	Throughout the report
Cllr Burbage	Leader of the Council	16/02/16		
Cllr Claire Stretton	Principal Member for Culture and Communities	15/02/16	15/02/16	Report summary
Andrew Brooker	Head of Finance	15/02/16		
Michaela Rizou	Cabinet Policy Assistant	15/02/16		

## REPORT HISTORY

<b>Decision type:</b>	<b>Urgency item?</b>
Non-key decision	No

<b>Full name of report author</b>	<b>Job title</b>	<b>Full contact no:</b>
Andrew Scott	Interim Policy and Performance Manager	01628 796028

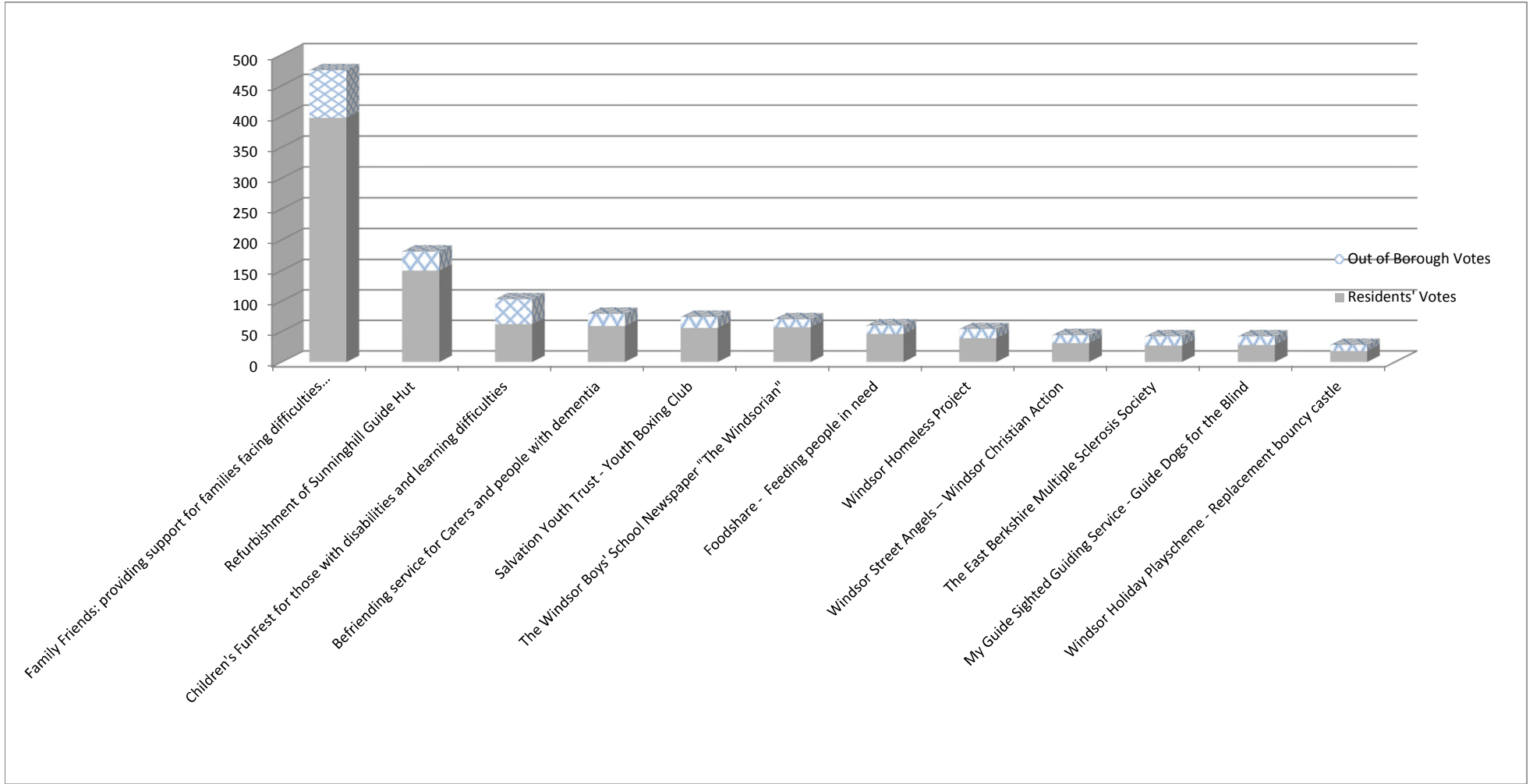
Appendix A

Graphical representation of voting

		Total	Resident's votes	Out of Borough Votes	% Residents	% Non Residents	% Total vote	Total Amount Requested	Match Funding
1	Family Friends: providing support for families facing difficulties across the Royal Borough	475	398	77	84%	16%	38%	£2,000	£2,056.30
2	Refurbishment of Sunninghill Guide Hut	181	150	31	83%	17%	14%	£2,000	£2,000
3	Children's FunFest for those with disabilities and learning difficulties	103	62	41	60%	40%	8%	£2,000	£1,000
4	Befriending service for Carers and people with dementia	79	59	20	75%	25%	6%	£2,000	N/A
5	Salvation Youth Trust - Youth Boxing Club	74	56	18	76%	24%	6%	£2,000	£2,000
6	The Windsor Boys' School Newspaper "The Windsorian"	70	57	13	81%	19%	6%	£200	N/A
7	Foodshare - Feeding people in need	60	46	14	77%	23%	5%	£2,000	N/A
8	Windsor Homeless Project	54	39	15	72%	28%	4%	£2,000	N/A
9	Windsor Street Angels – Windsor Christian Action	44	31	13	70%	30%	4%	£2,000	£5,200
10	The East Berkshire Multiple Sclerosis Society	42	27	15	64%	36%	3%	£2,000	N/A
11	My Guide Sighted Guiding Service - Guide Dogs for the Blind	42	28	14	67%	33%	3%	£2,000	N/A
12	Windsor Holiday Playscheme - Replacement bouncy castle	28	18	10	64%	36%	2%	£700	N/A
		1252	971	281					

Appendix A

Graphical representation of voting





**SUMMARY OF PROJECTS AND FUNDING REQUESTED**

A brief summary of the project bids taken from the applications:

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| 1. | <b>Refurbishment of Sunninghill Guide Hut</b><br>To reconfigure the interior of the existing hut so as to provide more and improved toilet and storage areas, and to update and extend the kitchen.<br><b>£2,000 requested</b> (+match funding)<br>£2,000. Received a pledge from Sunninghill Fuel Allotment Trust of £2,000+  |
| 2. | <b>Children's FunFest for those with Disabilities and Learning Difficulties</b><br>Windsor Lions are holding a FunFest for over 200 children with disabilities and learning difficulties. The Funfest will be held at the Windsor Leisure Centre on the 6th March for the exclusive use of these children to have a great day out – with no entrance or attraction fee!<br><b>£2,000 requested</b> (+match funding)<br>£1,000. Funding from Barron Developments. |

**Projects carried forward from previous voting round**

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|----|---|
| 3. | <b>The East Berkshire Multiple Sclerosis Society</b><br>Our Physio is weekly at St Marks Hospital on a Saturday morning ongoing. The coffee morning is every Thursday at Sportsable ongoing. The physio helps with movement whilst the coffee morning is a place for people with MS to come and chat about anything and see they are not alone.<br><b>£2,000 requested</b> (No match funding requested).  |
| 4. | <b>Windsor Holiday Playscheme - Replacement bouncy castle</b><br>Windsor Holiday Playscheme has been providing holiday activities for children age 4 11 for over thirty years. It runs for 2 weeks in the middle of August each year. Last playscheme our bouncy castle, which is much loved and has given many years service, finally 'died'. The air pump is not repairable and the castle shows extensive signs of wear & tear. We need to buy a replacement bouncy castle before the 2016 playscheme.<br><b>£700 requested</b> (no match funding requested) |
| 5. | <b>The Windsor Boys' School Newspaper - The Windsorian</b><br>A student run school newspaper at the Windsor Boys' School to improve literary skills and engagement in reading and writing between pupils.<br><b>£200 requested</b> (No match funding requested)   |

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| <b>6.</b> | <p><b>Salvation Youth Trust Youth Boxing Club</b></p> <p>A project designed to combine sport intervention and educational workshops to reduce antisocial behaviour and improve the level of skills/training by providing boxing and career support or course options for the youth aged 16-24. The project will also be open to the youth aged 11 to 15 so that boxing can be used as a tool to develop confidence and discipline from an early age. All involved will be working towards an ABA Award (Ammeter Boxing Award). The project will start on the 30th July 2015 and finish on 31st July 2016</p> <p><b>£2,000 requested</b> (+ Match Funding.)</p> <p>£2000 From the Council. £1000 Fundraising. £1,600 volunteering hours (two people)</p>  |
| <b>7.</b> | <p><b>Windsor Street Angels - Windsor Christian Action</b></p> <p>Street Angels is a voluntary organisation that patrols the streets of Windsor on Friday nights helping anyone who may become vulnerable in the night time community, ranging from the homeless to those who have become lost. This project is on going.</p> <p><b>£2,000 requested</b> (+ Match Funding.)</p> <p>We have kindly be given donations from the following: Personal donations: £700 RBWM grant £1,500 Police and Crime Commissioner £ 3000. We predict a further £2500 from the ACT Foundation. We would be very grateful if you could match these donations of £5200, in order to maintain our Friday night patrols and branch into Saturdays.</p>  |
| <b>8.</b> | <p><b>Foodshare - Feeding people in need</b></p> <p>Providing food and help to people around Maidenhead who cannot afford to feed themselves properly. This is a perennial project.</p> <p><b>£2,000 requested</b> (<i>No Match Funding requested.</i>)</p>  |
| <b>9.</b> | <p><b>Family Friends: providing support for families facing difficulties across the Borough</b></p> <p>To provide short term support to parents with children aged 0 to 13 years who are going through difficult times to help them get back onto their feet.</p> <p><b>£2,000 requested</b> (+ Match Funding.)</p> <p>We have raised a total of £2,056.30 towards this project as follows, and would be most grateful for additional matched funding from RBWM:</p> <p>Centrica head office/The Book People sales: £823.30<br/>         Waitrose Windsor Community Matters scheme: £245.00<br/>         Maidenhead Methodist Church collection: £376.00<br/>         St Luke's Church Maidenhead collection: £225.00<br/>         Woodlands Park Methodist Church collection: £200.00<br/>         Raffle at Black &amp; White Zumba Party: £187.00</p> |

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| 10. | <p><b>Befriending Service for Carers and People with Dementia</b></p>   |
|     | <p>The project will run from January 2015 to end December 2015. Our group of Befrienders take carers out to give them some respite from their caring role and allow them to do something of their choice. (Things we take for granted) This could be a short trip out with lunch or a shopping trip or just a home visit for a friendly cuppa.</p> <p><b>£2,000 requested (+ Match Funding)</b></p> |
|     | <p>Volunteering hours and collection tin money.</p>   |
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| 11 | <p><b>My Guide Sighted Guiding Service - Guide Dogs for the Blind</b></p>  |
|    | <p>My Guide is our sighted guiding service that aims to help people who are blind and partially sighted to get out and about on their own terms. We aim to increase the matches in Windsor and Maidenhead by the end of 2014.</p> <p><b>£2,000 requested (No Match Funding requested.)</b></p> |
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| 12. | <p><b>Windsor Homeless Project</b></p>   |
|     | <p>Employing a support worker for one year to work on an individual basis with homeless and vulnerable people in Windsor.</p> <p><b>£2,000 requested (No Match Funding requested.)</b></p> |